

Crab Orchard Public Library District
Regular Board Meeting
April 15, 2014

Call to Order: Russ Stoup called the regular board meeting of the Crab Orchard Library District to order at 6:48 pm on April 15, 2014. This meeting was held at the Pittsburg branch location. Susan Rolf, Scott Barger, Russ Stoup, Dawn O'Leary and Julie Durr were present. Sue Clark and librarian Lola Morris was also present. Absent: Evelyn Barber, Marge Mangan

Public Comment: None

Disposition of minutes of previous meeting: Barger made a motion to accept the March 2014 minutes with the noted correction. Rolf seconded the motion. All were in favor and the motion passed.

The correction is as follows from the Report of the Librarian section:

Original: The door to the *library* was open one day and it appears that someone was inside.

Corrected: The door to the *shed* was open one day and it appears that someone was inside.

Communications: None

Report of Librarian:

- The new door needs to be painted.
- A disk cleaner has been purchased.
- The book sale held on April 1st-3rd had a good turnout. We still have books out for sale.
- Programs are being set up for the Summer Reading Program
- Circulation and Patron Use Stats: Adults- 400, Kids- 87, Computer use- 75, Adult Books- 492, Juvenile- 46, Primary-14, Easy- 65, Large Print- 11, DVD's – 283, VHS- 2, Kits- 2, Books on CD- 33, Music CDs- 25, eBooks- 113
Total out including eBooks= 1086

Financial Reports: O'Leary made a motion to accept the March 2014 financial report. Barger seconded the motion. All were in favor and the motion passed.

Payment of Bills: Barger made a motion to pay the bill from Penworthy for \$339.21. Rolf seconded the motion. All were in favor and the motion passed. Rolf made a motion to pay the bill from Baker & Taylor for \$402.53. O'Leary seconded the motion. All were in favor and the motion passed. O'Leary made a motion to pay the bill to Roberts Insurance Agency for a total (2 bills) of \$365.00. Barger seconded the motion. All were in favor and the motion passed.

Unfinished Business:

- a. **Maps:** Pending. Morris is trying to locate updated maps pertaining to potential district expansion areas.

New Business:

- a. **Payroll updates:** O’Leary made a motion for a 3% increase of pay across the board for employees. Rolf seconded the motion. All were in favor and the motion passed. O’Leary and Stoup will review, check and compare payroll and cost of living rates and will make recommendations to the board concerning additional payroll updates.
- b. **Renew Overdrive:** Barger made a motion to renew Overdrive for \$3000. (\$2000 is for books and \$1000 is for service.) Rolf seconded the motion. All in favor and the motion passed.
- c. **Out-of-District Fees:** Out-of-District fees will remain at the same rate of \$100 per card. Additionally, there was discussion about late fees, overdue book limits and fines and possible solutions related to fee collections.

Closed Session: None

Adjournment: Barger made a motion to adjourn the regular board meeting of the Crab Orchard Library District at 7:27 pm. O’Leary seconded the motion. All were in favor and the meeting was adjourned.

Minutes submitted by Secretary, Julie Durr