

Crab Orchard Public Library District
Regular Board Meeting
August 19, 2014

Call to Order: Russ Stoup called the regular board meeting of the Crab Orchard Library District to order at 6:56 pm on August 19, 2014. Russ Stoup, Susan Rolf, Scott Barger, Dawn O’Leary and Julie Durr were present. Librarian Lola Morris was also present. Absent: Marge Mangan and Evelyn Barber

Public Comment: None

Disposition of minutes of previous meeting: Barger made a motion to accept the July 2014 minutes. Rolf seconded the motion. All were in favor and the motion passed.

Rolf made a motion to accept the July 15, 2014 closed meeting minutes. Barger seconded the motion. All were in favor and the motion passed.

O’Leary made a motion to accept the July 29, 2014 special meeting minutes. Rolf seconded the motion. All were in favor and the motion passed

Communications: The County Clerk office notified the library about a meeting discussing the upcoming election.

Report of Librarian:

- Circulation: COP- Adults in- 268, Children- 137, Computer use-70, Programs 96 Total in- 405 Materials circulated – 852, Ebooks- 124
- Pittsburg Branch- Adults-34, J patrons- 11, total- 45, Computers- 9, circulation: 57 plus 13 renewals.
- Morris sent letter to State Library with a copy to IHLS concerning the closing of the Pittsburg branch.
- A new three-station computer desk has been ordered.
- A new book cart that will fit behind desk has been ordered.
- Budget notice has been published.
- Budget to be adopted at the September Meeting.
- Tax levy to be adopted at the October meeting.
- Per Capita grant due October 15, 2014.
- Annual Report due September 1, 2014.
- Morris will be taking vacation time during the last week of August and the week of Sept. 29-Oct. 3.

Financial Reports: Barger made a motion to accept the July 2014 financial report. Rolf seconded the motion. All were in favor and the motion passed.

Payment of Bills: O'Leary made a motion to pay the bills from Lazerware for a total of \$860.35. Barger seconded the motion. All were in favor and the motion passed.

Barger made a motion to pay the bill from OCLC for \$774. Rolf seconded the motion. All were in favor and the motion passed

Unfinished Business

- Update Pittsburg Branch: City of Pittsburg volunteered to take the drop box up for us. The last day to check out books at the Pittsburg branch has been changed to August 15. Morris is sending articles to the newspapers about the upcoming book sale and closing of the Pittsburg branch. There will be a book sale at the Pittsburg branch on Sept 2nd, 3rd, 4th and 5th.
- Per Capita review : O'Leary and Morris completed the required webinar.
- Annual Report/Secretary's audit: Rolf and O'Leary audited the July 1, 2013 to July 1, 2014 meeting minutes.
- Job advertisement: O'Leary made a motion to approve the job advertisement, with corrections, for a new library director. Barger seconded the motion. All were in favor and the motion passed.

New Business:

- One year goals: Morris prepared a statement of one year goals which included reactivation of the Friends of the Library.

Closed Session: None

Adjournment: Barger made a motion to adjourn the regular board meeting of the Crab Orchard Library District at 8:16 pm. O'Leary seconded the motion. All were in favor and the meeting was adjourned. The next meeting will be on September 16, 2014.

Minutes submitted by Secretary, Julie Durr