

Crab Orchard Public Library District
Regular Board Meeting
May 20, 2014

Call to Order: Russ Stoup called the regular board meeting of the Crab Orchard Library District to order at 6:45 pm on May 20, 2014. Russ Stoup, Evelyn Barber, Marge Mangan, Susan Rolf and Julie Durr were present. Librarian Lola Morris was also present. Absent: Scott Barger, Dawn O'Leary

Public Comment: None

Disposition of minutes of previous meeting: Rolf made a motion to accept the April 2014 minutes. Barber seconded the motion. All were in favor and the motion passed.

Communications: A thank you from JCHS for the school play advertising donation was received. Totes to Go contacted the library via email and phone about supplying up to 500 reusable tote bags with local advertising (free of charge) with the option to cancel at any time.

Report of Librarian:

- The door has been installed.
- Story time has finished. The Paws to Read summer reading program will start on June 19 with the Animal Tales Program.
- We received our assessed valuation.
- The book sale did pretty good.
- Erin Beasley has resigned her job as shelver.
- The faucet in the women's restroom needs repairs.
- The Crabapple trees in the front yard are dead and need to be replaced.
- Dennis Morris installed a new sump pump.
- Main room lights need to be fixed.
- Clearwave line does not offer fax services.
- Circulation and Patron Use Stats: Books-431 Audio- 5 Books on CD- 23 DVD-265
Easy- 42 Juvenile- 81 Kits-2 Primary-4 VHS-3 eBooks- 156 **Total**- 1012
- People in: Adults- 367, Children-79, Computer Use- 71
- Web page hits: 126 sessions, 285 page views, 90 users

Financial for Money Box: Total in April: \$279.40

Book Sale: \$ 78.50
Copies: \$ 45.20
Over dues: \$ 44.70
New Card: \$ 1.00
Lost Book: \$ 10.00
Non-Resident: \$100.00

Financial Reports: Barber made a motion to accept the April 2014 financial report. Mangan seconded the motion. All were in favor and the motion passed.

Payment of Bills: Mangan made a motion to pay the bill from Baker & Taylor for \$550.53. Rolf seconded the motion. All were in favor and the motion passed. Rolf made a motion to pay the bill from Galloway for \$2,260. Mangan seconded the motion. All were in favor and the motion passed. Mangan made a motion to pay the quarterly bill from Lazerware for \$851. Barber seconded the motion. All were in favor and the motion passed.

Unfinished Business:

- a. **Payroll:** Tabled
- b. **District Maps:** The board reviewed fire and city districts and will continue to look at additional maps for district zone evaluations and possible district expansion areas.

New Business:

- a. **Totes to Go:** Upon acceptable clarification of advertising concerns, Rolf made a motion for Morris on behalf of the library to enter into agreement with Totes to Go. Mangan seconded the motion. All were in favor and the motion passed.
- b. **Maintenance:** Morris will call Baker & Sons to address leaking faucet in the women's bathroom. Dennis Morris installed a new sump pump. Morris will call Electrical Detectives to fix dead lights in the front room. The Crabapple trees have died and need to be removed and replaced. Barber made a motion to allow Morris to purchase 4 Crabapple trees with a limit of \$500. Rolf seconded all in favor. All were in favor and the motion passed.
- c. **Fax and Phone Lines:** Morris will cancel the Clearwave line (not installed) and for phone and fax services the library will utilize the Frontier phone line.
- d. **Future Options:** Discussed art exhibits and pursuing building grants.

Closed Session: None

Adjournment: Mangan made a motion to adjourn the regular board meeting of the Crab Orchard Library District at 8:05 pm. Rolf seconded the motion. All were in favor and the meeting was adjourned.

Minutes submitted by Secretary, Julie Durr