

Crab Orchard Public Library District
Regular Board Meeting
October 21, 2014

Call to Order: Russ Stoup called the regular board meeting of the Crab Orchard Library District to order at 6:51 pm on October 21, 2014. Evelyn Barber, Russ Stoup, Marge Mangan, Susan Rolf, Scott Barger, Russ Stoup, Dawn O'Leary and Julie Durr were present. Librarian Lola Morris was also present.

Public Comment: None

Disposition of minutes of previous meeting: Barger made a motion to accept the September 2014 minutes. Rolf seconded the motion. All were in favor and the motion passed. Barber made a motion to accept the October 7, 2014 special meeting minutes. Rolf seconded the motion. All were in favor and the motion passed.

Communications: World Vital Records sent a renewal notice.

Report of Librarian:

- The Crabapple tree was damaged by the mower. It has been replaced..
- We received a bill from Marion Library for three books that were kept and not returned. Two of the books were lost in a fire and will be covered by insurance.
- Baker & Son's Plumbing replaced the faucet in the ladies restroom.
- We finished closing the Pittsburg branch and Sue Clark is working at Crab Orchard. We are open until 7 p.m. Monday through Thursday and until 5 p.m. on Friday and Saturday and no one closes alone.
- We had someone camping between the library and Route 13 for a few nights. He moved on and is gone now.
- An ad for the sale of the display case has been placed on Craigslist for \$400.
- The hot water heater is out and it will cost \$416 to replace it.
- Elections are coming up and will need to discuss who is up for re-election.

September Circulation: 98 items, 69 magazines, 146 eBooks. Total= 2103

People In: 352 adults, 53 children, 53 computer users

Petty Cash: Total In: \$88.01 Total Out: \$65

Financial Reports: O'Leary made a motion to accept the September 2014 financial report. Barber seconded the motion. All were in favor and the motion passed.

Payment of Bills: Barber made a motion to pay \$324 to Baker & Sons for repairs. O'Leary seconded the motion. All were in favor and the motion passed.

O'Leary made a motion to pay \$350 to Animal Tales for the Summer Reading Program. Rolf seconded the motion. All were in favor and the motion passed.

Rolf made a motion to pay \$370 to Electrical Detectives for repairs. Barger seconded the motion. All were in favor and the motion passed.

Unfinished Business

- Payroll: Pending formation of job descriptions

New Business:

- Tax Levy Date: November 18, 2014 meeting set as the date to adopt the Tax Levy.
- Web Page: WordPress is the new website for libraries. Lazerware will transfer data and help set up the webpage. O'Leary made a motion to change the current website to WordPress and to have Lazerware oversee the installation and setup. Rolf seconded the motion. All were in favor and the motion passed.
- Blog: Morris was locked out of the blog therefore a new email was added to access the account.
- Water heater: When applying for a new construction grant the library needs to include a water heater in the plans.

Closed Session: Closed meeting delayed to after adjournment of regular board meeting to evaluate job applications for Library Director position.

Adjournment: O'Leary made a motion to adjourn the regular board meeting of the Crab Orchard Library District at 7:43 pm. Barber seconded the motion. All were in favor and the meeting was adjourned.

Next meeting is November, 18, 2014.

Minutes submitted by Secretary, Julie Durr