

Crab Orchard Public Library District  
Regular Board Meeting  
September 16, 2014

**Budget Hearing:** Russ Stoup called the budget hearing meeting for the Crab Orchard Library District to order at 6:46 pm on September 16, 2014. There were no comments. Stoup closed the meeting at 6:47 pm.

**Call to Order:** Russ Stoup called the regular board meeting of the Crab Orchard Library District to order at 6:48 pm on September 16, 2014. Marge Mangan, Dawn O'Leary, Susan Rolf, Scott Barger, Russ Stoup and Julie Durr were present. Librarian Lola Morris was also present. Absent: Evelyn Barber

**Public Comment:** None

**Disposition of minutes of previous meeting:** Barger made a motion to accept the August 2014 minutes. O'Leary seconded the motion. All were in favor and the motion passed.

**Communications:** One job application has been received.

**Report of Librarian:**

- The advertisement for a new library director has been placed in the newspaper. It will run for a week. Potential applicants were referred to the web page for more information.
- This month has been focusing on Pittsburg and getting the library director job application in order.
- A building grant is now open and we can apply for it by January.

**Financial Reports:** Rolf made a motion to accept the August 2014 financial report. Barger seconded the motion. All were in favor and the motion passed.

**Payment of Bills:** None

**Unfinished Business**

- Update Pittsburg Branch: On August 20<sup>th</sup> the remaining books will need to be taken to Goodwill or donated elsewhere. We made ~\$450 from the Pittsburg branch book sale. Lazerware has moved the computers and equipment from Pittsburg to Crab Orchard. Morris will notify Lazerware when it is time to install them at the Crab Orchard location. Morris shared a plan about how they will arrange the books, shelving and equipment at the Crab Orchard location. The Pittsburg branch internet and telephone have been cancelled. The insurance company has been contacted by Morris. Morris instructed Lazerware to recycle the equipment that the library couldn't use. The office at Pittsburg City Hall bought the Panasonic printer for \$100. They have taken that off of the September rent. Barger made a motion to compensate Dennis Morris and Kage Waters

for help in moving for nine hours at \$8.50/hour. O'Leary seconded the motion. All in favor. Motion passed.

**New Business:**

- **Federal Construction Grant:** To apply for the grant the library will need matching funds. To obtain those funds it will be necessary to consider funding options including taking out a loan, fundraising, grants and donations. The Board will begin to look at options to begin building stage two which will cost ~ \$150,000.
- **Payroll update:** Morris will rewrite the job descriptions to include clerical, library technician and library director employee tiers to compensate employees with specialized skills. Entry level rates to be determined. Payroll update pending job description updates.
- **Building Transfer:** O'Leary made a motion to transfer surplus funds from the fiscal year of 2013-2014 to the building fund. Mangan seconded the motion. All were in favor and the motion passed.
- **Budget:** Barger made a motion to adopt the budget. Rolf seconded the motion. Roll Call: Dawn O'Leary-Aye, Scott Barger-Aye, Susan Rolf-Aye, Marge Mangan -Aye, Russ Stoup-Aye, Julie Durr-Aye Budget passed.
- **Applications:** The deadline for applications and date of the special meeting to review the applications is October 7, 2014.

**Closed Session:** None

**Adjournment:** O'Leary made a motion to adjourn the regular board meeting of the Crab Orchard Library District at 7:59 pm. Barger seconded the motion. All were in favor and the meeting was adjourned.

Minutes submitted by Secretary, Julie Durr