

**Crab Orchard Public Library
Board of Trustees
Regular Meeting
January 18, 2022**

Call to Order: President Amanda Barker called the Board of Trustees regular meeting to order at 6:00pm. Trustees present were Barker, Anita Biver, Greg Blumenstock, Maria Brown and Bonnie Kucharski. Fran Wachter attended via Zoom and Susan Rolf was absent. Library Director Erin Steinsultz was also present.

Public Comment: There was no public comment.

Disposition of Minutes from the Previous Meeting: Kucharski made a motion to approve minutes from the previous meeting. Brown seconded. Motion carried.

Communications: None.

Report of the Director: In addition to her written report Erin reported the chairs and caddy the O'Fallon Public Library gave away are valued at over \$2,900.00. The Board commended her effort for this. Erin also shared ideas for the upcoming programs of summer activities.

Financial report: The financial report was reviewed and a question was discussed about a service charge of \$35.25. The report is being held and not submitted for audit while the charge is being reviewed.

Payment of Bills:

<u>Amazon</u>	\$341.82	Toys/Books/Supplies.
Biver made a motion to approve payment. Wachter seconded. Motion carried.		
<u>Carpet Masters</u>	\$382.00	Library carpet cleaning.
Kucharski made a motion to approve payment. Brown seconded. Motion carried.		
<u>EBSCO Information Services</u>	\$513.58	Periodical renewals.
Brown made a motion to approve payment. Kucharski seconded. Motion carried.		
<u>Harrisburg Library</u>	\$433.89	Fines/fees reimbursement.
Kucharski made a motion to approve payment. Brown seconded. Motion carried.		
<u>IHLS</u>	\$715.26	Quarterly Member/module fees.
Biver made a motion to approve payment. Wachter seconded. Motion carried.		
<u>Lazerware</u>	\$536.78	Computer leases, hardware fees.
Blumenstock made a motion to approve payment. Brown seconded. Motion carried.		
<u>Look Out Books</u>	\$328.11	Kids books
Biver made a motion to approve payment. Blumenstock seconded. Motion carried.		
<u>Marion Carnegie Library</u>	\$426.95	Fines/fees reimbursement.
Brown made a motion to approve payment. Kucharski seconded. Motion carried.		
<u>Mid America Books</u>	\$804.27	Kids books.
Kucharski made a motion to approve payment. Brown seconded. Motion carried.		
<u>Travelers Insurance</u>	\$1,239.00	Liability insurance premium.
Brown made a motion to approve payment. Blumenstock seconded. Motion carried.		

Unfinished Business:

a) Programming.

i) Discussion was held on having a shelter erected large enough to provide shade/cover during summer outdoor activities. Erin is gathering quote information to be discussed at later Board meeting.

b) Library District Demographics and Statistics.

In progress.

c) Bookmobile update.

In progress.

d) Library building repair.

Erin reported on the foyer repairs being completed. The insurance claim paperwork is being submitted for finalizing the claim. .

e) Illinois Libraries Present: A Joint Programming Initiative.

Erin reported on this being an Intergovernmental agreement for joint purchasing of Library programming, events and services.

New Business:

a) Policy Manual Revisions

In progress. Discussion was held on a future review of any Library policy needing upgraded.

b) Other

None

Closed Session:

There was no closed session.

Adjournment:

At 7:15pm Brown made a motion to adjourn, Kucharski seconded. Motion carried.