

**Crab Orchard Public Library**

**Board of Trustees**

**Regular Meeting**

**March 15, 2022**

**Call to Order:** President Amanda Barker called the Board of Trustees regular meeting to order at 6:08pm. Trustees present were Barker, Fran Watcher, Bonnie Kucharski, Maria Brown and Anita Biver. Greg Blumenstock and Susan Rolf were absent. Library Director Erin Steinsultz was also present.

**Public Comment:** There was no public comment.

**Disposition of Minutes from Previous Meeting:** Kucharski made a motion to approve minutes from the previous meeting. Brown seconded. Motion carried. A change was made to the Special Called Meeting minutes for March 2, 2022 to reflect that Tri State Carports is doing business as Grover Garrison Carports. With that change being made, Wachter made a motion to approve the minutes. Kucharski seconded. Motion carried.

**Communications:** There were no communications to discuss.

**Report of the Director:** In addition to her written report, Erin shared with the Board that two teams have signed up for Trivia Night so far. The Open House is scheduled for April 7 and for that whole week there will be a grab bag book sale offered. A fall project that Erin would like to see, is having the library's flag at Adam's school updated with a new one that would have the library's logo on it. Also, she would like to have the library sign moved to route 13. The young adult's area of the library has been decorated with literary quotes and motivational sayings to differentiate it from other areas.

**Financial Report:** The financial report was reviewed, approved and is ready to submit for audit.

**Payment of Bills:** Kucharski made a motion to approve payment of \$1570.04 to Visa for purchase of books, conference related expenses, and a vacuum. Brown seconded. Motion carried. Brown made a motion to approve payment of \$713.50 to Baker & Sons Plumbing, Inc. for the septic pump. Wachter seconded. Motion carried. Wachter made a motion to approve payment of \$776.41 to Amazon for purchase of toner cartridges and various supplies. Kucharski seconded. Motion carried. Biver made a motion to approve payment of \$536.78 to Lazerware for maintenance and lease. Brown seconded. Motion carried. Kucharski made a motion to approve payment of \$577.38 to Baker & Taylor for the purchase of children and adult books. Wachter seconded. Motion carried.

**Unfinished Business:**

### Programming

The concrete pad for the pavilion was poured today (March 15). The Board members chose barn red/white trim for the colors of the pavilion. It was suggested that the building be named but that will be discussed at a later time. The tree by the pavilion area needs to be moved. Julie will come Friday to mark the area. Several suggestions were made on how to lessen the stress placed on the tree after it is moved. It was discussed that the gazebo needs some replacement parts.

### Library District Demographics and Statistics

There is nothing new to report.

### Bookmobile

Erin is waiting to hear about the shelving to be used in the Bookmobile.

There is to be an upcoming 'Virtual Book Mobile Parade' with various other Libraries participating.

### Library Building Repair

The receipts for repairing the foyer and storage area of the library have been sent to the insurance company for reimbursement consideration.

### Policy Manual Revisions

There are no revisions at this time.

### Economic Interest Statements

Erin handed out the Economic Interest Statements to be filled out and returned.

### **New Business:**

#### Other

The Library will celebrate its 40<sup>th</sup> anniversary in 2023.

There are some upcoming classes regarding FOIA and also sexual harassment for the further education of the Library staff and trustees.

Illinois Library's will present a virtual event which will feature Jeff Tweedy of 'Parks and Recreation' fame. The charge to the Library for this event is \$40. However there is no charge for patrons of the Library. More information to come.

Biver made a motion to reinstate Wachter as treasurer. Brown seconded. Motion carried. Wachter made a motion to remove Kucharski as temporary treasurer. Brown seconded. Motion carried.

A cashiers check with funds taken from the savings account will be given to Jason Dwyer for the concrete pad.

**Closed Session:** There was no closed session meeting.

**Adjournment:** At 6:57pm, Kucharski made a motion to adjourn. Brown seconded. Motion carried.