

**Crab Orchard Public Library
Board of Trustees
Regular Meeting
April 19, 2022**

Call to Order: President Amanda Barker called the Board of Trustees regular meeting to order at 6:02pm. Trustees present were Barker, Anita Biver, Greg Blumenstock, Bonnie Kucharski, Susan Rolf and Fran Wachter. Maria Brown was absent. Library Director Erin Steinsultz was also present.

Public Comment: There was no public comment.

Disposition of Minutes from the Previous Meeting: Kucharski made a motion to approve minutes from the previous meeting. Wachter seconded. Motion carried.

Communications: Erin reported an FOIA request was received from Mr. Johnathan Fagg (WLS-TV) on challenged books and a payroll request from US Dept of Commerce & Census Bureau.

Report of the Director: In addition to her written report Erin reported on activities held at the Pavilion in Marion.

Financial report: The financial report was reviewed and approved and is ready to submit for audit.

Payment of Bills:

<u>Baker & Taylor</u>	\$887.35	Kids and Adult Books
Blumenstock made a motion to approve payment. Rolf seconded. Motion carried.		
<u>Book Farm LLC</u>	\$395.17	Kids Books.
Kucharski made a motion to approve payment. Biver seconded. Motion carried.		
<u>Crab Orchard FFA</u>	\$977.62	(6) Treated Lumber Picnic Tables
Wachter made a motion to approve payment. Rolf seconded. Motion carried.		
<u>IHLS</u>	\$715.26	Quarterly Share/Extra Module fee
Wachter made a motion to approve payment. Rolf seconded. Motion carried.		
<u>Lazerware</u>	\$536.78	Computer Leases/Maint fee.
Rolf made a motion to approve payment. Blumenstock seconded. Motion carried.		
<u>Micro Marketing</u>	\$325.31	Kids Books
Kucharski made a motion to approve payment. Biver seconded. Motion carried.		
<u>Professional Dust Busters</u>	\$350.00	Library cleaning.
Kucharski made a motion to approve payment. Biver seconded. Motion carried.		
<u>VISA</u>	\$728.91	Power washing service, Supplies books, Van Registration, magazine subscriptions.

Rolf made a motion to approve payment. Wachter seconded. Motion carried.

Unfinished Business:

a) Programming.

i] Erin reported on some summer outdoor activities. Flyers to be sent to Adams and Crab Orchard schools, teachers and kids will be provided key chains, May 6th activity at the Pavilion in Marion, Williamson County Pre-K, and Creal Springs Parade with Pete The Cat Theme Float.

b) Library District Demographics and Statistics.

In progress.

c) Bookmobile update.

In progress.

d) Policy Manual Revisions

In progress.

New Business:

a) Lazerware Lease Renewal

Rolf made a motion to approve \$240.68/Month cost from Lazerware to update six (6) computer units for 36 months. Kucharski seconded. Motion carried.

b) Share Annual Agreement

Blumenstock made a motion to approve the annual Share contract. Kucharski seconded. Motion carried.

c) Other

Erin reported on Sexual Harassment Training and reviewed Bonding Insurance for Bank Accounts.

Closed Session:

There was no closed session.

Adjournment:

At 7:43pm Kucharski made a motion to adjourn, Blumenstock seconded. Motion carried.