

**Crab Orchard Public Library
Board of Trustees
Regular Meeting
June 21, 2022**

Call to Order: President Amanda Barker called the Board of Trustees regular meeting to order at 6:00pm. Trustees present were Anita Biver, Greg Blumenstock, and Fran Wachter. Maria Brown, Bonnie Kucharski and Susan Rolf were absent. Library Director Erin Steinsultz was also present.

Public Comment: There was no public comment.

Disposition of Minutes from the Previous Meeting: Wachter made a motion to approve minutes from the previous meeting. Biver seconded. Motion carried.

Communications: None

Report of the Director: In addition to her written report Erin reported on the summer activities.

Financial report: The financial report was reviewed and approved and is ready to submit for audit.

Payment of Bills:

<u>Amazon</u>	\$400.14	Supplies
Blumenstock made a motion to approve payment. Biver seconded. Motion carried.		
<u>Jason Lindsey</u>	\$300.00	Summer Reading Program
Blumenstock made a motion to approve payment. Wachter seconded. Motion carried.		
<u>Leonardo Music</u>	\$375.00	Music
Wachter made a motion to approve payment. Blumenstock seconded. Motion carried.		
<u>Penworthy</u>	\$502.89	Kids books
Biver made a motion to approve payment. Wachter seconded. Motion carried.		
<u>VISA</u>	\$1328.40	Van Service, Supplies, Van License, Amazon Prime
fee, Postage, summer movie, picnic supplies,		
Wachter made a motion to approve payment. Biver seconded. Motion carried.		
<u>World Books</u>	\$342.13	Adult books
Biver made a motion to approve payment. Wachter seconded. Motion carried.		

Biver made a motion to authorize getting an additional library credit card. Wachter seconded. Motion carried.

Unfinished Business:

a) Programming.

Summer programs discussed.

b) Library District Demographics and Statistics.

In progress.

c) Bookmobile update.

i) Discussed Lisa Johnson doing van programs. Blumenstock made a motion to pay Lisa Johnson \$12.00/hr + \$1.00 extra for driving, with same vacation and benefits as any part time employee per Library policy. Biver seconded. Motion carried.

d) Policy Manual Revisions

In progress.

New Business:**a) Twice annual review of Minutes**

Vice President Biver reviewed and verified all minutes were on file.

b) Review of Closed Session Minutes

Blumenstock made a motion to keep closed sessions closed. Wachter seconded. Motion carried.

c) Interfund Borrowing

Biver made a motion to move \$10,000 from the savings account to the checking account with the understanding more may be needed to be transferred without board approval. Wachter seconded. Motion carried.

d) Library bookkeeping/accounting services

Discussion was held to pursue acquiring a new accounting service.

e) Other

There were no other items for discussion.

Closed Session:

There was no closed session.

Adjournment:

At 7:10pm Wachter made a motion to adjourn, Blumenstock seconded. Motion carried.