

**Crab Orchard Public Library
Board of Trustees
Regular Meeting
May 17, 2022**

Call to Order: Vice President Anita Biver called the Board of Trustees regular meeting to order at 6:06pm. Trustees present were Amanda Barker, Greg Blumenstock, Maria Brown, Bonnie Kucharski, Susan Rolf, and Fran Wachter. Library Director Erin Steinsultz was also present.

Public Comment: There was no public comment.

Disposition of Minutes from the Previous Meeting: Rolf made a motion to approve minutes from the previous meeting. Wachter seconded. Motion carried.

Communications: There was no public comment.

Report of the Director: In addition to her written report Erin reported on the upcoming summer activities. There was a discussion on the need for looking for a new accounting firm.

Financial report: The financial report was reviewed and approved and is ready to submit for audit.

Payment of Bills:

<u>Baker & Taylor</u>	\$480.15	Kids and Adult Books
Wachter made a motion to approve payment. Biver seconded. Motion carried.		
<u>EBSCO Info Services</u>	\$486.00	Electronic Database.
Rolf made a motion to approve payment. Wachter seconded. Motion carried.		
<u>Hale's Automotive</u>	\$311.43	Service call and battery replacement for van
Kucharski made a motion to approve payment. Rolf seconded. Motion carried.		
<u>Hoopla</u>	\$302.26	Digital books, movies, music
Kucharski made a motion to approve payment. Brown seconded. Motion carried.		
<u>Lazerware</u>	\$752.30	Computer Leases/Maint fees, annual COPP website agreement
Biver made a motion to approve payment. Brown seconded. Motion carried.		
<u>Richard Landry</u>	\$395.00	Comedy magician (June 10 th)
Kucharski made a motion to approve payment. Brown seconded. Motion carried.		
<u>VISA</u>	\$847.52	Supplies, pavilion plants, hotel services
Rolf made a motion to approve payment. Brown seconded. Motion carried.		

Unfinished Business:

a) Programming.

i] Erin reported on some summer outdoor activities.

ii] Plans for food truck on July 16. Additional Facebook posts will list activities such as the event in Creal Springs on July 30th.

b) Library District Demographics and Statistics.

In progress.

c) Bookmobile update.

There was some discussion about Lisa Johnson being a future prospect for the van driver position. The shelving project for the van is in progress.

d) Policy Manual Revisions

In progress.

New Business:**a) Non-Resident Fee program**

Rolf made a motion to retain the Library Card fee of \$50.00 for non resident patrons. Brown seconded. Motion carried.

b) FY2023 ILLINET/OCLC Membership Renewal

Kucharski made a motion to renew the membership at a cost of \$937.42. Brown seconded. Motion carried.

c) Problem Patrons and fee/lending limits

Erin reported on a patron with \$1,300.00 in overdue books, fines and fees. Discussion was held to review a possible solution.

d) Other

There were no other items for discussion.

Closed Session:

There was no closed session.

Adjournment:

At 7:40pm Kucharski made a motion to adjourn, Rolf seconded. Motion carried.