

**Crab Orchard Public Library
Board of Trustees
Regular Meeting
July 19, 2022**

Call to Order: President Amanda Barker called the Board of Trustees regular meeting to order at 6:09pm. Trustees present were Greg Blumenstock, Maria Brown, Bonnie Kucharski, Susan Rolf and Fran Wachter. Anita Biver was absent. Library Director Erin Steinsultz was also present.

Public Comment: There was no public comment.

Disposition of Minutes from the Previous Meeting: Rolf made a motion to approve minutes from the previous meeting. Kucharski seconded. Motion carried.

Communications: A letter from ELS was discussed giving the library access to Illinois Secretary of State DMV license sticker issuing. Motion made by Brown to approve at a cost of \$5.00 to patrons for service. Rolf seconded. Motion carried. Erin is going to investigate the possibility of including hunting/fishing licenses in this service.

Report of the Director: In addition to her written report Erin reported on the summer activities.

Financial report: The financial report was reviewed and approved and is ready to submit for audit.

Payment of Bills:

<u>Amazon</u>	\$391.30	Supplies, books, toner
Wachter made a motion to approve payment. Brown seconded. Motion carried.		
<u>Baker & Taylor</u>	\$505.32	Kids and adult books
Brown made a motion to approve payment. Kucharski seconded. Motion carried.		
<u>HOOPLA</u>	\$350.15	Audio books
Kucharski made a motion to approve payment. Brown seconded. Motion carried.		
<u>Lazerware</u>	\$518.04	Computer rental and maint fees
Blumenstock made a motion to approve payment. Rolf seconded. Motion carried.		
<u>Snider McCree</u>	\$590.00	Actg/Payroll (2 months)
Brown made a motion to approve payment. Kucharski seconded. Motion carried.		
<u>Travelers</u>	\$1,876.00	Workers Comp and Liability Insurance
Kucharski made a motion to approve payment. Brown seconded. Motion carried.		
<u>VISA</u>	\$885.59	Postage, Van Service, Supplies, Door keys.
Wachter made a motion to approve payment. Rolf seconded. Motion carried.		

Unfinished Business:

a) Programming.

Summer programs discussed. Erin reported summer attendance for activities was low. There were also negative comments about the services of Jason Lindsey.

b) Library District Demographics and Statistics.

In progress.

c) Bookmobile update.

i). Discussed Lisa Johnson starting van programs in September that include homebound, assisted living other patron opportunities as they arise.

d) Policy Manual Revisions

In progress.

e) Interfund Borrowing

Erin reported money was moved from savings to checking as discussed.

f) Library bookkeeping/accounting services

In progress.

New Business:

a) Set time/date for upcoming budget hearing

September 20, 2022 was suggested for budget hearing date.

Kucharski made a motion to accept date for hearing. Brown seconded. Motion carried.

b) Other

There were no other items for discussion.

Closed Session:

There was no closed session.

Adjournment:

At 7:55pm Rolf made a motion to adjourn, Brown seconded. Motion carried.