

**Crab Orchard Public Library
Board of Trustees
Regular Meeting
September 19, 2023**

Call to Order: Vice President Anita Biver called the Board of Trustees Regular Meeting to order at 6:10 p.m. Trustees present were Biver, Maria Brown, Jennifer Galloway, and Fran Wachter. Library Director, Erin Steinsultz was present. Bonnie Kucharski, Amanda Barker, and Susan Rolf were absent.

Public Comment: There was no public comment.

Disposition of Minutes from Previous Meeting: Brown made a motion to approve the August minutes. Galloway seconded. Motion carried.

Communications: A notice was received from Marion City Hall announcing the date of their move to a new location. Sheila Simon sent a letter of thanks to Director Erin Steinsultz for her assistance in researching an article published in the Southern Illinois University Law Journal Volume 47. The article is titled Johnson v M'Intosh: 200 Years of Racism that Runs with the Land.

Report of the Director: No additions were made to the Director's Report.

Financial Report: The financial report was approved and is ready for audit. The vendors contacted by the director to extend our payment due dates were agreeable to the request.

Payment of Bills:

<u>Invoice</u>	<u>Dollar Amount</u>
Visa Credit Card Books, Supplies, Postage, Subscriptions	\$343.93
Hoopla Digital Materials	\$502.51
Prairie Creek Farm, Inc. Tree Removal	\$900.00

Brown made a motion to approve all payments. Galloway seconded.

Unfinished Business:

- a. Programming: October calendars highlighting activities and events were distributed.
- b. Library District Demographics & Statistics: No new updates
- c. Bookmobile Update: See submitted report.
- d. Policy Manual Revisions: Tabled to October meeting.
 - i) Homebound Delivery Policy & Application
- e. 50 ILCS 70/Decennial Committees on Local Government Efficiency Act: The report is complete and ready for submission.
- f. Paid Leave for Workers Act: The director will be emailing trustees details to review before the October meeting. The PLWA goes into effect January 1, 2024.

New Business:

- a. Library Finances
 - i) Tax disbursement Updates: The Williamson County Treasurer announced that Property Tax bills will be mailed on September 22, 2023. First installment will be due October 23, 2023 with the second installment due November 30, 2023.
 - ii) Tax anticipation warrant: A loan application from SIU Credit Union was presented by the director. Maria Brown and Bonnie Kucharski will have the signature authority for the account.
 - (1) Resolution No. 2023-01: Brown made the motion to approve the Resolution. Galloway seconded. A Roll Call Vote was taken. All trustees present voted aye. Resolution No. 2023-01 was signed by Vice President Anita Biver and Secretary Fran Wachter.

Closed Session: There was no closed session.

Adjournment: Wachter made the motion to adjourn at 6:56 p.m. Brown seconded. Motion carried.