

**Crab Orchard Public Library  
Board of Trustees  
Regular Meeting  
January 23,2024**

**Call to Order:** President Bonnie Kucharski called the Board of Trustees Regular Meeting to order at 6:00 p.m. Trustees present were Kucharski, Amanda Barker, Anita Biver, Maria Brown, Jennifer Galloway, Susan Rolf, and Fran Wachter. Library Director, Erin Steinsultz was also present.

**Public Comment:** There were no public comments.

**Disposition of Minutes from Previous Meeting:** Barker made a motion to approve the November 2023 minutes. Rolf seconded. Motion carried.

**Communications:** A letter was shared from the Illinois Secretary of State identifying grant application requirements. COPLD currently meets all criteria. The Williamson County Historical Society's upcoming meeting will be January 28, 2024. COPLD holds membership in the WCHS.

**Report of the Director:** No additions were made to the Director's submitted written report.

**Financial Report:** The financial report was approved and is ready for audit. President Kucharski made a motion to make payment in full to the SIU Credit Union loan. Susan Rolf seconded. Motion passed. Rolf made a motion to close the First Southern Bank account and move all remaining funds to the SIU Credit Union.

**Payment of Bills:**

<b><u>Invoice</u></b>	<b><u>Dollar Amount</u></b>
Visa: Supplies, Postage, Subscriptions, Misc. Materials	\$411.12
Hoopla: Digital Materials for December	\$670.37
Amazon: Supplies, DVDs	\$770.82
Lazerware: Leasing and Maintenance	\$551.98
Baker & Taylor: Adult & Children Books	\$394.35
Micromarketing: Books	\$417.27
MidAmerica Books: Children's books	\$386.32
Ebsco Publishing: Periodicals renewals	\$402.72
IHLS: #rd quarter membership fee & additional module	\$774.67

Snider McCree; Monthly services & AFR	\$1,007.50
Traveler's Insurance: 6 month Worker's Comp & Commercial Pkg	\$1,969.50

Brown made a motion to approve payment. Barker seconded. Motion carried.

**Unfinished Business:**

- a) Programming: Stephanie Mall submitted her program report for December 2023. Additionally, calendar events for February were distributed.  
Future highlights include:
  - Feb. 3: Marion Pavilion Boat Show
  - Feb. 16: Pre-K Family Event
  - March 2: Annual Trivia Night
- b) Library District Demographics and Statistics: No updates at this time.
- c) Bookmobile Update:
  - i) Lisa Johnson submitted her report on the bookmobile and homebound delivery service.
- d) Policy Manual Revisions: The manual is currently up to date and will be withdrawn from next month's agenda.

**New Business:**

- a) Per Capita Draft Application: The Director has completed the application and will send electronic copies to trustees for review.
- b) Grant application updates and project descriptions: Grant ideas were shared including ideas to incorporate technology and art for children ages 10-18. Construction suggestions were also discussed that may be obtained through grant sources.
- c) Other: The COPLD mailbox was damaged beyond repair. The Director will be contacting the Marion Post Office to inquire about applying for authorized dismount status.

**Closed Session:** No closed session was held.

**Adjournment:** Barker made the motion to adjourn at 6:59 p.m. Rolf seconded. Motion carried.