

**Crab Orchard Public Library  
Board of Trustees  
Regular Meeting  
April 16, 2024**

**Call to Order:** President Bonnie Kucharski called the Board of Trustees Regular Meeting to order at 6:00 p.m. Trustees present were Kucharski, Amanda Barker, Maria Brown, Jennifer Galloway, Susan Rolf, and Fran Wachter. Library Director, Erin Steinsultz was also present. Micah Morrow was absent.

**Public Comment:** There were no public comments.

**Disposition of Minutes from Previous Meeting:** The director indicated that Lindsay McGlasson's name needed to be changed to Lindsay Willmore. Barker made a motion to approve the February 2024 minutes. Brown seconded. Motion carried.

**Communications:** The director read portions of a thank you letter received from a disabled veteran staying in Marion. He was extremely complimentary of the services and attention he received by our library staff.

**Report of the Director:** Additional details concerning the Director's University 2.0 were shared in addition to the director's submitted report. Our SHARE Empowering Libraries membership will now include Aspen Discovery and Cloud Library.

**Financial Report:** The financial report was approved and is ready for audit. The subject of the Special Reserve Fund was discussed and will be placed on the May agenda.

**Payment of Bills:**

<b>Invoice</b>	<b>Dollar Amount</b>
Visa: Supplies, Education, Subscriptions	\$680.57
IHLS: Cataloging, Membership & SHARE module	\$794.67
Hoopla: Digital Materials for February	\$608.29
Amazon: Supplies, Books	\$201.68
Lazerware: Leasing, Maintenance, Supplies	\$983.92
Baker & Taylor: Adult & Children Books	\$336.20
Snider McCree: Monthly services	\$335.00
Larry's Electric for lighting & electricity in the pavilion	\$1675.71

Brown made a motion to approve payment. Rolf seconded. Motion carried.

**Unfinished Business:**

- a) Programming: Lindsay Willmore's transition into the role of Program Coordinator has been outstanding. The Eclipse Party was a success and the COPLD received a gratuitous donation from out of state visitors in appreciation for the program. She is actively developing the Summer Reading Program, Pre-K Story Time, and the weekly adult craft activity.
- b) Bookmobile Update:
  - i) Lisa Johnson submitted her report on the bookmobile. There currently are no homebound participants. Clarification issues for students within our district that have Marion City Library cards were discussed.

**New Business:**

- a) Other: Attention was given to several financial topics including the suggestion to adjust the date of the COPLD Fiscal Year to better align with property tax disbursements, the possibility of increasing the \$300 approval margin for library purchases, as well as the advantage of interloan borrowing from the Special Reserve Fund when property tax disbursement is late. The director will be investigating budgeting techniques other libraries find beneficial. These financial topics will be placed on the May agenda.
- b) Fundraising Ideas, planning, and protocol will be discussed at the May board meeting.

**Closed Session:** No closed session was held.

**Adjournment:** Barker made the motion to adjourn at 7:17 p.m. Rolf seconded. Motion carried.