

**Crab Orchard Public Library  
Board of Trustees  
Regular Meeting  
July 16, 2024**

**Call to Order:** President Bonnie Kucharski called the Board of Trustees Regular Meeting to order at 6:03 p.m. Trustees present were Kucharski, Jennifer Galloway, Susan Rolf, and Fran Wachter. Absentees included Amanda Barker and Maria Brown. Director Erin Steinsultz was also in attendance.

**Public Comment:** There were no public comments.

**Disposition of Minutes from Previous Meeting:** Rolf made a motion to approve the June 2024 minutes. Galloway seconded. Motion carried.

**Communications:** A letter was received from IHLS Executive Director, Leslie Bednar, commending Director Erin Steinsultz for her professional contributions. The library also received a note and a \$50 donation from COPLD patron, Stephen Gurley.

**Report of the Director:** No additions to the Director's written report.

**Financial Report:** The financial report was reviewed and submitted for audit.

**Payment of Bills:**

<b>Invoice for July 2024</b>	<b>Dollar Amount</b>
Visa: Supplies, Programming & Subscriptions	\$745.13
Hoopla: Digital Materials for June	\$568.88
Lazerware: Leasing, Maintenance	\$551.98
Baker & Taylor: Adult & Children Books	\$430.80
Amazon: Supplies, Books, Prime Membership	\$634.74
Erin Steinsultz: Mad Cap Puppet Theatre/Downtown Fizz Reimbursement	\$525.00
Snider McCree: Monthly Services	\$375.00
MidAmerica Books: Books	\$957.17
Scholastic, Inc.: Books	\$335.86
Look Out Books: Children Books	\$300.56
Penworthy Books: Children Books	\$563.10
IHLS: Cataloging Materials	\$560.00
Traveler's Insurance: Workers Comp & Insurance Package	\$2,048.50

Rolf made a motion to approve payment. Galloway seconded. Motion carried.

**Unfinished Business:**

- a) Programming: Program Coordinator, Lindsay Willmore, submitted her written report. The Summer Reading Program was a great success for our community.
- b) Bookmobile Update: The Outreach Librarian and will be visiting Dippy Motsinger Memorial Park in Creal Springs and the Pittsburg City hall with the Outreach van in July and August.
- c) Library fundraising topic was briefly discussed and will continue to be investigated.
- d) Special Reserve Fund specifics were discussed and will continue to be researched. Rolf made a motion for an amendment to 2017-03 allowing monies in the Special Reserve Fund to be used for the payment of monthly bills when the Williamson County Property Tax disbursement is delayed. Galloway seconded. Motion carried.
- e) Twice Annual Review of Minutes was completed.
- f) There were no Closed Session Minutes to review.

**New Business:**

- a) Lisa Johnson resigned her position as Outreach Librarian effective immediately. Lindsay Wilmore will assume these duties in addition to continuing her responsibilities as Program Coordinator.
- b) Trustee Micah Morrow officially submitted her resignation. Information and details for interested replacements will be posted on social media as well as in the library.
- c) Other: Rolf made a motion to increase the annual out of district patron fee to \$65. Galloway seconded. Motion carried.

**Closed Session:** No closed session was held.

**Adjournment:** Rolf made the motion to adjourn at 7:44 p.m. Galloway seconded. Motion carried.