

**Crab Orchard Public Library  
Board of Trustees  
Regular Meeting  
June 18, 2024**

**Call to Order:** President Bonnie Kucharski called the Board of Trustees Regular Meeting to order at 6:08 p.m. Trustees present were Kucharski, Maria Brown, Jennifer Galloway, and Fran Wachter. Absentees included Micah Morrow, Susan Rolf, Amanda Barker, and Director Erin Steinsultz.

**Public Comment:** There were no public comments.

**Disposition of Minutes from Previous Meeting:** Brown made a motion to approve the April 2024 minutes. Galloway seconded. Motion carried.

**Communications:** None presented.

**Report of the Director:** No additions to the Director's written report.

**Financial Report:** The financial report was unavailable at the time of our meeting. It will be reviewed and submitted for audit in July.

**Payment of Bills:**

<b><u>Invoice for May 2024</u></b>	<b><u>Dollar Amount</u></b>
Visa: Supplies, Postage, Van fuel, & Subscriptions	\$672.31
Hoopla: Digital Materials for February	\$622.08
Lazerware: Leasing, Maintenance, Supplies	\$551.98
Baker & Taylor: Adult & Children Books	\$327.80
Snider McCree: Monthly Services	\$375.00

<b><u>Invoice for June 2024</u></b>	<b><u>Dollar Amount</u></b>
Visa: Quickbooks & Subscriptions	\$1544.87
Hoopla: Digital Materials for May	\$ 591.21
Lazerware: Leasing & Maintenance	\$ 551.98
Baker & Taylor: Adult & Children Books	\$ 490.75
Amazon: Supplies & Books	\$1016.61
Abra-Kid-Abra: Magic Show Performance	\$ 375.00
Snider McCree: Monthly Services	\$ 335.00

Galloway made a motion to approve payment. Brown seconded. Motion carried.

**Unfinished Business:**

- a) Programming: Program Coordinator, Lindsay Willmore, submitted her written report. The Summer Reading Program is in full swing and attendance has been impressive. The PreK Story Hour now has both morning and afternoon sessions on Mondays with favorable participation numbers.
- b) Bookmobile Update:
  - i) Lisa Johnson submitted her report on the bookmobile and its stops in both Creal Springs and Pittsburgh. The social media posts on Facebook and Instagram, designed by Lisa, promoting library activities and events are being well received.

**New Business:**

- a) Non-Resident Fee Program: Currently the annual fee is \$55.00. The proposed increase is \$63.00 annually. After discussion, it was suggested that if we are not legally required to increase the dollar amount, it would be preferable to leave it at the current rate of \$55.00. This topic will be revisited at the July Board Meeting.
- b) Library Fundraising Ideas, planning, and protocol were tabled until the July Board Meeting.
- c) Special Reserve Fund & Plan: Tabled until the July Board Meeting.
- d) Twice Annual Review of Minutes: Tabled until the July Board Meeting.
- e) Review of Closed Sessions Minutes: Not applicable
- f) Other: Micah Morrow texted Director Erin Steinsultz to place her resignation as COPLD trustee on the agenda.

**Closed Session:** No closed session was held.

**Adjournment:** Galloway made the motion to adjourn at 6:26 p.m. Brown seconded. Motion carried.