

**Crab Orchard Public Library  
Board of Trustees  
Regular Meeting  
July 17, 2025**

**Call to Order:** President Bonnie Kucharski called the Board of Trustees Regular Meeting to order at 5:03 p.m. Trustees present were Kucharski, Jennifer Galloway, Carolyn Hoffman, Tiffany Huff, Luke Pond, Susan Rolf and Fran Wachter. Director Samantha Ralston was also in attendance.

**Public Comment:** No public comment.

**Approval of Previous Meeting Minutes:** Pond made a motion to approve the June 2025 minutes. Huff seconded. Motion carried.

**Communications:** The Director placed a post on ListServ requesting information concerning Special Reserve Funds from other Illinois libraries. Additionally, overdue fines were also discussed. At this time, no changes will be made to the overdue fine policy.

**Director's Report:** In addition to the Director's submitted written report, the Summer Reading Program's Finale Party was a big success with quite a crowd in attendance.

**Financial Report:** The financial report was approved and will be submitted for audit.

**Payment of Bills:**

<b>Invoice</b>	<b>Dollar Amount</b>
Baker & Taylor: Adult & Children's books	\$328.57
Baltzell's Plumbing:	\$613.10
Lazerware: Lease & Maintenance	\$640.38
AJD Consulting: ERate	\$681.00
Hoopla: Digital Materials	\$706.23
Clearwave:	\$4702.64

Hoffman made a motion to approve payment. Rolf seconded. Motion carried.

**Review Days & Dates Packet:** The Budget & Appropriations for Public Inspection will be addressed at the August Regular Meeting.

**Unfinished Business:**

- a) Program Coordinator Report/Outreach Van Update: Both the public schools and homeschools have continued high interest in van visits. A time change to later in the afternoon for the van visits to the parks hopes to encourage a greater level of participation.
- b) Grant Proposals: The Library Director and Program Director will be working on proposals for the Next Generation K-5 STEAM Grant as well as a grant to purchase books for the Outreach Van. An Ameren grant will also be investigated.
- c) Fundraising Effort: FY26 Ideas: Ideas continued to be shared on fundraising including a Read-a-thon, Board Game Night, Craft Fair, and a Community Yard Sale.
- d) Crab Orchard Methodist Church Building Proposal: After analyzing and discussing all inspection reports and quotes, President Kucharski called for a roll call vote on the proposal to accept the offer made to the library by the Crab Orchard Methodist Church. The nays were unanimous. Motion failed.

**New Business:**

- a) IPLAR: The Director is working on the IPLAR which is due September 1, 2025.
- b) Director's Evaluation: The Director's formal evaluation is scheduled for July 30, 2025.

**Closed Session:** President Kucharski asked for a motion for Closed Session at 5:59 p.m. Rolf made the motion. Pond seconded. Motion carried. The meeting returned from Closed Session at 6:11 p.m.

**Adjournment:** Hoffman made the motion to adjourn at 6:12 p.m. Pond seconded. The motion carried.